

## St. Jude's Catholic Primary School

### School Access Plan 2003/4

#### Short Term

Targets	Strategies	Outcome	Timeframe 2004	Goals Achieved
School Policies : Ensure that at each policy review consideration of access for all is made. (Including consideration of homework policy and practice).	Use checklist and advice from Code of Practice training and associated documentation.	All policies are reviewed to ensure equal access for all and any necessary actions for change are identified and included in the access for all plan	Start: Jan. 2004 Target date for ALL policies: Jan. 2006	Improved access to the core and wider curriculum.
Emergency and evacuation systems are set up to inform ALL pupils including alarms with both visual and auditory components.	Gain quote. Budget for upgrading of systems. Arrange for work to be carried out.	All pupils' needs are met in terms of emergency evacuation procedures.	Start date: Spring Term 2004  Finish date: Autumn Term 2004	Improved emergency and evacuation systems which inform all pupils.
Availability of newsletters and all school documents in alternative formats.	Inform parents that they may request large print or audio formats of school information and documentation.	If requested the school can provide written information in alternative formats.	Spring Term 2004	Delivery of information to pupils and parents/carers improved.
Availability of LEA or Government documentation related to the school and education in alternative formats.	Inform parents that they may request large print or audio formats of LEA/Government information and documentation. The school makes itself aware of the services available.	If requested the school can provide written information in alternative formats.	Spring 2004	Delivery of information to all pupils and parents/carers improved.
Availability of homework in alternative formats.	Inform parents that they may request large print or audio formats of homework.	If requested the school can provide homework in alternative formats.	Spring 2004	Access to homework for all pupils improved.
Classrooms are optimally organised for all pupils within current constraints. Needs and actions for future improvements are identified.	Staff consider classroom organisation in relation to the needs of all pupils, with advice of colleagues and reorganise as appropriate to make optimum use of space and furniture.	Best use is made of existing space and furniture with regard to the needs of all pupils.	Spring Term 2004  Review date: 2005	Improved organisation of classrooms for disabled pupils.

Medium Term

Targets	Strategies	Outcome	Timeframe 2004	Goals Achieved
Ensure that all staff recognise and allow for the mental effort expended by some SEN pupils	Plan for appropriate training and development opportunities in relation to prioritised needs.	All staff have clear understanding of the needs of SEN pupils and adapt their delivery and support of the curriculum appropriately.	Start: Summer 2004  Review date: Summer 2005	Improved staff awareness and understanding of the needs of all pupils and the measures needed to meet these.
Ensure that all school visits are made accessible to all pupils irrespective of attainment or impairment.	Staff clearly identify needs of pupils and plan trips appropriately in discussion with parents/carers.	All pupils' needs are considered and trips are made accessible to all pupils.	Summer 2005  Review date: Summer 2006	All school visits are made accessible to all pupils irrespective of attainment or impairment.
Consider current décor and signage to ensure that it is not confusing or disorientating.	Gain quote. Budget for upgrading of décor and signs. Arrange for work to be carried out or add to three year building plan.	Non-visual guides in place to assist people to use the buildings. Improved décor including consideration of displays.	Autumn 2004	Improved guides to assist people to use the buildings. Improved décor. Displays appropriate for all children including those with SEN or disability.
Availability of curriculum resources which meet the needs of all children.	Consider range of materials available and aim to meet the needs of all children in school. Eg: large print texts, specially adapted physical apparatus, etc.	Appropriate resources available for all children.	Summer 2004	Improved access to appropriate resources for disabled pupils.

## Long Term

Targets	Strategies	Outcome	Timeframe 2004	Goals Achieved
Ensure that access to all parts of the school building and site have been upgraded to meet the needs of all pupils.	Plan for appropriate improvements to site and buildings within three year Site and Buildings Action Plan.	Work carried out to provide access to all parts of the school building.	2004 Liaise with LEA and Diocese re: realistic timescales.	Improved access to all parts of the school building and site.
Classrooms are optimally organised for all pupils including those in wheelchairs.	Buildings and furniture are adapted to provide classrooms which are optimally organised for all pupils, including those in wheelchairs. Any outstanding needs identified on Site and Buildings Action Plan.	Buildings and furniture are organised and upgraded with regard to the needs of all pupils, including those in wheelchairs.	2005/6 Liaise with LEA and Diocese re: realistic timescales.	Improved organisation of classrooms for all pupils, including those in wheelchairs.
Plans to improve the building and site include the provision of additional facilities such as handrails, changing areas, disabled toilets etc. to meet the needs of all pupils.	When reviewing the three year site and buildings action plan include consideration of the provision of additional facilities such as handrails, changing areas, disabled toilets etc. to meet the needs of all children.	The Site and Buildings Action Plan includes consideration of the provision of additional facilities such as handrails, changing areas, disabled toilets etc. to meet the needs of all pupils.	Spring 2005	Action Plan ensures full consideration of all possible improvements to site and building, with regard to the needs of all pupils.