

ST JUDE'S PARENTS AND FRIENDS ASSOCIATION

MINUTES OF COMMITTEE MEETING
HELD ON MONDAY, 14 MAY 2007
AT 4 THE CEDARS, FAREHAM

Present: Chris Lee George Saliba
 Andy Smith David Timpson
 Catherine Campkin Margo Jacobs
 Shelagh Pickard Lloyd Cantillon
 Sharon Parsons

Apologies: Neil Hamilton

Chris welcomed Lloyd Cantillon to the meeting as a new Committee Representative.

TREASURER'S REPORT

Race Night - £176
Account Balance - £5,894.70
Credit of £1,893.75 paid in 26 April
Cash float now £1,263.75 plus Race Night funds
All invoices presented to us by the school to be paid and we therefore need to issue a cheque for £2,492.68.

Net position:
£5,894.70 – Balance
£1,893.75 – Paid In
£1,263.75 – Cash Float
£9,052.20 – Sub-Total
Less
£200 – approx of outstanding cheques
£2,492.68 – School invoices

£6,359.52 remaining

MINUTES AND MATTERS ARISING FROM LAST MEETING

Chris Lee has cleared all outstanding invoices for payment.

Minutes agreed as an accurate record of meeting.

REVIEW OF PAST EVENTS

Race Night – 12 May

This was a good night, with Stand-Up Bingo being a big money earner. It was generally agreed that it was fine not to serve food for a change. We need to try and advertise events more widely and will try via the Parish Newsletter.

FORTHCOMING EVENTS

Discos

Catherine confirmed that Donna has already been booked for 6 July and 14 December.

George suggested running a Saturday morning event instead of the discos, with a film, football, snooker.

It was agreed that we should discuss the fall in numbers with Donna so that she can possibly review the format and trial at the July disco. If this isn't successful, we may look to cancel the December disco and try something else..

ACTION: Catherine to contact Donna.

Family Photos

It was decided not to pursue the photographer used by Paula Cantillon's Pre-School Group as there had been problems receiving the subsidy the group was entitled to.

ACTION: George to enquire if current photographer would be happy to change his set/poses.

May Fayre

Shelagh presented a proposal to run several small fundraising events during the course of the summer rather than the usual May Fayre, These included a Summer Fayre, Sponsored Bike Ride and Sports Activity Fun Day, all to be held midweek on during/after school hours.

David expressed concern that some working parents might not be able to attend some of the events if they were held during or immediately after school hours.

Catherine queried what would happen to the children whose parents couldn't attend. Most Committee members would also have to take holiday from work to support the events.

It was agreed to go ahead and support the Sponsored Bike Ride on 21 June, with a BBQ from 15.30 – 18.30, as well as the Sports Activity Fun Day on 13 July.

**ACTION: George and Lloyd to set up BBQ from 16.00.
Shelagh to organise advertising.**

The preference was for a Summer Fayre to be held on a Saturday during September.

Open Air Mass – 10 June

BBQ and bouncy castle to be provided.

ACTION: Shelagh to organise sausages/burgers for BBQ with Angie Christofoli.

Events

Recent events have not been supported as well as in previous years, so it was decided that a questionnaire be sent out to all parents to find out what they want and would support. Free draw to encourage return of questionnaires. Class prize for return of most questionnaires.

ACTION: Andy to draft a questionnaire to be sent out to all parents.

POND PROJECT

Awaiting plans from the Council.

ACTION: Chris to follow up with Christine and update next meeting.

WEB SITE

David reported that the web-site is now up and running. It is in the public domain so we need to be careful what we publish. Host site will censor anything for us prior to publishing. School web-site desperately needs updating. Newsletter/minutes to be emailed to Phil Steers to put on web-site.

ACTION: Shellie to email newsletter weekly to Phil Steers to publish on web-site.

It was also discussed that a copy of the newsletter should be emailed to parents rather than a paper copy sent. Governors have researched this in the past by requesting parents to opt out of receiving the newsletter via email. We could add this to the questionnaire Andy is drafting and ask for email addresses at the same time. Email addresses could also be captured via the contact details sheet sent out annually.

**ACTION: Andy to request email address via questionnaire.
Shellie to add to contact details form.**

All PFA web-site information to go through David Timpson.

REQUESTS FOR FUNDING

Tree roots under the play area are becoming an issue. George suggested using some of the funds which have now accumulated so that parents can see what our fundraising efforts are being spent on.

ACTION: Margo to get a quote for rubber matting under the play area.

ITEMS FOR NEWSLETTER

ACTION: Catherine to put paragraph in newsletter re event questionnaire.

ANY OTHER BUSINESS

No further business.

DATE OF NEXT MEETING

Monday, 11 June 2007 at 19.30 at The Oast and Squire.