

ST JUDE'S PARENTS AND FRIENDS ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON MONDAY, 8 JANUARY 2007 AT THE OAST AND SQUIRE

Present: Chris Lee Margo Jacobs
Andy Smith Neil Hamilton
Catherine Campkin

Apologies: George Saliba Angie Christofoli

MINUTES AND MATTERS ARISING FROM LAST MEETING

Newsletter

Chris has reviewed the school homepage/website – it is out-of-date and needs developing if the PFA/School want to use it as a media tool. Needs to be maintained/updated and metrics put in place to measure success, etc.

ACTION: Chris Lee to discuss with Governors/School to establish what they want from website and how they want it to be used.

Minutes agreed as an accurate record of meeting.

TREASURER'S REPORT

Bank Account

Funds available £7,760, inclusive of £1,000 for bike shelter grant.

Neil will transfer account to Nat West within the month. Chris Lee will pass on any cheques, etc for Neil via Nicky Hamilton.

ACTION: Neil.

Fireworks Night

Final amount raised - £412.33 plus stock.

Family Photos

Final amount raised - £291.75 (25% of total commission raised). Special thanks to George and Shelley for all their help in arranging this event. Photographer will also give the PFA £50 per referral for any other PFA groups we refer.

Christmas Market/Lunch/Discos

Loss of £52.33 - not as well attended/advertised as in previous years.

RBS

£250 donated by RBS for Neil's involvement in PFA for 2006.

NCPTA Membership

Annual membership needs to be paid.

FORTHCOMING EVENTS

Fashion Show – 8 February

Chris Lee to check whether he is able to apply for licence for evening.

ACTION: Chris Lee.

Cheque requested for £42 payable to Fareham Borough Council to cover licence for this and St Patrick's Day event. PFA will run and organise bar.

ACTION: Christine McGrew to advise whether any further assistance is required from PFA.

St Patrick's Day Event – 17 March

Neil and Margo to find out who would be available from their Irish contacts to provide entertainment. Suggested catering – Irish stew, Guinness, etc.

ACTION: Neil/Margo.

POND PROJECT

Neil distributed a document on a pond refurbishment project in Clanfield.

ACTION: Chris Lee to forward copies to Christine McGrew and Governors.

REQUESTS FOR FUNDING

None received.

ITEMS FOR NEWSLETTER

8 February – Fashion Show

17 March – St Patrick's Day Event

ACTION: Catherine to contact school office.

ANY OTHER BUSINESS

Donation of £50 to be sent to Collingwood for the use of their barriers at our Fireworks Night.

ACTION: Chris Lee to contact Collingwood re payee details.

DATE OF NEXT MEETING

Monday, 5 February 2007 at 19.30 at St Jude's.