

Chris passed on a cheque received from IBM for £124 as a donation towards the pond project.

ACTION: Christine to write a letter of thanks.

RBS

Neil can apply to RBS again for £250 to support his involvement in the PFA. Neil may also be able to apply for £500 if he were to be involved in a project involving 4 members of staff.

ACTION: Neil to investigate further.

MINUTES AND MATTERS ARISING FROM LAST MEETING

PFA Productions

Cheque for £1,000 to be made payable to Hampshire County Council for PFA contribution towards 2 theatre trips.

PPA Cover – Key Stage 1

ACTION: Christine to chase Sarah for invoices.

Minutes agreed as an accurate record of meeting.

REVIEW OF PAST EVENTS

Fashion Show

This was very well attended with 60 models taking part.

ACTION: Christine to make tentative enquiries/booking for next year.

FORTHCOMING EVENTS

St Patrick's Day Social – 17 March

Tickets are ready.

Irish sing-song session and music throughout the evening. Possible quiz (free with Irish theme pack) and stand-up bingo.

**ACTIONS: Chris to book DJ (Light Fantastic) – cost £140.
Chris to carry out stock-take of drinks and buy Guinness.
Chris to check if school hall is available on Saturday afternoon for set up.
Chris to carry out risk assessment/letting paperwork.
Shellie to prepare posters.
Christine to prepare letter for parents with sign-up slip.**

Christine to ask if School Cook would prepare Irish Stew/jacket potatoes and get quote (PFA to pay). Cold buffet contingency.

Christine to make arrangements to advertise event in Parish Magazine.

Catherine to order Giant Theme Pack from Peeks – cost £67.

Catherine to buy raffle tickets and prizes.

Catherine to buy table cloths.

Andy to buy “prizes” for Stand-Up Bingo.

Easter Disco – 23 March

Change of date from 20 April – children can wear Easter bonnet if they wish.
Volunteers needed on front door.

ACTION: Catherine to check with Angie Christofoli whether Donna has been booked.

Shellie to prepare tickets and advertise in Newsletter.

David/Catherine/Margo – KS1 helpers.

Chris/Andy/Neil/George – KS2 helpers.

Margo/Sarah Smith to get items to sell on night from Craft Pack.

Chris/George to buy any drinks needed after St Patrick’s event.

POND PROJECT

Christine and Chris had a very positive meeting and toured the pond area with a representative from the Management Partnership on 1 March. He was very interested in what we had planned and will come back in 2 weeks with plans and costings. DFES should support the area as a new learning environment so we may be eligible for a grant which would cover 90% of the cost. Work will need to be carried out during summer holidays as it will take about 6 weeks to complete.

Bike Rack

ACTION: Andy to contact Margo to progress purchase of suitable racking.

WEB SITE

David handed round a draft of a proposal he has been working on for the PFA web site. Great starting point. Suggested we need to change running order slightly and have intro page on who we are/what we do at the beginning.

ACTION: Christine to ask Phil Steers to contact David to discuss further.

REQUESTS FOR FUNDING

Craft Club – request for £100 from Sarah Smith.

Agreed. Sarah also to get £100 of stock for Easter Disco.

Beakers/Mugs – request from Christine for £20 for beakers/mugs to be used for free drinks served after Family Mass.

Agreed.

ACTION: Christine to purchase together with 3 dozen glasses (beer) for PFA events.

Disco Lights - £21.23 each for PFA use at events.

ACTION: Catherine to buy from Peeks.

ITEMS FOR NEWSLETTER

17 March – St Patrick's Day Social.

23 March – Easter Disco.

12 May – Race Night (changed from 19 May)

Remind everyone that a copy of the newsletter can be viewed via the website.

ACTION: Christine/Shellie.

ANY OTHER BUSINESS

We have received a letter from a parent who is extremely disappointed that the French Club is ceasing. Christine reported that there is £100 owed to the French tutor so it was decided not to run the Club any longer.

ACTION: Christine to respond to parent's letter and to write to other parents for outstanding monies. PFA could possibly make up any subsequent difference.

Christine to contact Margo (French tutor) to see if she would run the club again, but school would organise/collect money this time.

DATE OF NEXT MEETING

Monday, 16 April 2007 at 19.30 at The Oast and Squire.